

**2025-2026**

**PAYCHECK SCHEDULE**

**FOR ALL SUBSTITUTES, EXTRA TIME, LONG TERM SUBS, HOME INSTRUCTION,  
SUMMER WORK AND/OR ANYTHING OVER AND ABOVE REGULAR PAY**

<p><i>*Time Worked the 1st to the 15th is paid on/about the 30th of the current month</i></p> <p><i>*Time Worked the 16th to 31st of month is paid on/about the 15th of the month following</i></p> <p>Payment for time &amp; activities submitted via timesheet/voucher is contingent upon receipt of fully approved documentation. If received after the deadline, payment will be made in the next payroll.</p>		
	<b>SUPERVISOR/PRINCIPAL</b>	
<b>TIME WORKED THRU</b>	<b>MUST APPROVE &amp; PAYROLL</b>	
<b>CUT OFF DATE OF...</b>	<b>OFFICE MUST RECEIVE BY</b>	<b>PAY DATES</b>
6/30/2025	07/03/2025	7/15/2025
7/15/2025	07/18/2025	7/30/2025
7/31/2025	08/05/2025	8/15/2025
8/15/2025	08/20/2025	8/29/2025
8/31/2025	09/04/2025	9/15/2025
9/15/2025	09/18/2025	9/30/2025
9/30/2025	10/03/2025	10/15/2025
10/15/2025	10/20/2025	10/30/2025
10/31/2025	11/5/2025	11/14/2025
11/15/2025	11/19/2025	11/26/2025
11/30/2025	12/03/2025	12/15/2025
12/15/2025	12/17/2025	12/23/2025
<b>Happy New Year</b>		
12/31/2025	01/06/2026	1/15/2026
1/15/2026	01/21/2026	1/30/2026
1/31/2026	02/04/2026	2/13/2026
2/15/2026	02/19/2026	2/27/2026
2/28/2026	03/04/2026	3/13/2026
3/15/2026	03/18/2026	3/27/2026
3/31/2026	04/07/2026	4/15/2026
4/15/2026	04/20/2026	4/30/2026
4/30/2026	05/05/2026	5/15/2026
5/15/2026	05/20/2026	5/29/2026
5/31/2026	06/03/2026	6/15/2026
		<b>**6/18/2026**</b>
6/15/2026	06/18/2026	<b>**6/30/2026**</b>
6/30/2026	07/02/2026	7/15/2026
Updated 06/16/2025 by Joni Millier		<b>** On 6/18/2026, only base salaries and health opt-outs will be paid**</b>